## ARIZONA ASSISTED LIVING FACILITY CAREGIVER AND MANAGER

## **TMU© Virtual Knowledge Test Instructions**

You are not allowed to leave the virtual knowledge test until finished with your test. Please remember to use the restroom before signing into your virtual knowledge test.

With the exception of the cell phone and tablet/laptop/desktop you are using for your virtual knowledge test, all other electronic and Blue-tooth connected devices (cell phones, smart watches, fitness monitors, tablets/laptops/desktops, etc.) usage is not allowed and these items are not allowed in the testing area or allowed to be near or on your person (in pocket, on wrist, etc.) during testing. Anyone using any other electronic or Blue-tooth connected device of any kind during testing (texting, Google searching, email, etc.) or navigating away from the virtual knowledge test during testing, will have their test stopped, will have their test scored as a failed attempt, will forfeit all testing fees and will be reported to their training program.

## All Testing Policies and Security measures are adhered to during the virtual knowledge exam. Please refer to those sections in the Candidate Handbook for information.

- The 'video conferencing app' (example; Zoom, etc.) link must be maintained during the entire knowledge test.
  - If the 'video conferencing app' (example; Zoom, etc.) connection is lost, you must immediately reconnect or be subject to being exited from the test by the test proctor and your test scored as a failed attempt.
- Your device <u>must not be muted</u> during testing so that the RN Test Observer can hear if there are any distractions or other interruptions during your test. <u>**REMEMBER**</u>: You need to test in a distraction and interruption free area just like you would if you were sitting in the knowledge test room at a test site.

The questions will be presented to you, one at a time, on the computer screen. You will have a maximum of **60 minutes** to select answer A, B, C or D for each of the questions. You are able to navigate through the test questions with the previous and next buttons.

Please refer to the time at the top of the screen for time remaining. The KTP will announce when there are 15 minutes remaining.

- Translation dictionaries, devices or language translators are not allowed during testing.
- Scratch paper is also not allowed during testing.

If you have any issues with the computer, please let the KTP know.

When you believe you are finished with your exam, double check all your answers. Then quietly alert the KTP that you are finished.

You will click the **End Exam** button. If you have any remaining questions, you will be notified via a pop-up and will be able to go back to answer any remaining questions, provided there is time remaining.

Do you have any questions?